



CITY OF ATLANTA

Shirley Franklin
Mayor

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DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq.
Chief Procurement Officer
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October 16, 2009

ATTENTION INTERESTED BIDDERS:

Your firm is hereby invited to submit to the City of Atlanta (the "City"), Department of Procurement ("DOP"), a bid for **FC-5018, Adams Park Recreation Center Renovation (Re-solicitation)**. The City is soliciting bids from qualified firms to provide the following service:

The renovations and improvements to this park will include a 1,000 square foot building expansion; which will be used as a dance studio and conference room. A new front entrance will open onto an enlarged lobby space and a newly landscaped rain garden will be installed for environmental reasons. Additional work will include but not limited to replacing existing doors, installing a small elevator lift and refurbishing walls and floors.

A **Pre-bid Conference** will be held on **Tuesday, November 3rd, at 11:00 a.m.** at the DOP Conference Room in Suite 1900. The purpose of the Pre-bid Conference is to provide bidders with detailed information regarding the project and to address questions and concerns. There will be representatives from the Department of Parks, Recreation, and Cultural Affairs and the Office of Contract Compliance available at the conference to discuss this project and to answer any questions. Bidders are urged to attend the Pre-bid Conference.

Your response to this invitation to bid will be received by designated staff of the Department of Procurement at 55 Trinity Avenue, S.W., City Hall South, Suite 1790, Atlanta, Georgia 30303, **no later than 1:59 p.m., Wednesday, November 25, 2009.**

****ABSOLUTELY NO BIDS WILL BE ACCEPTED AFTER 1:59 P.M.****

This project is an eligible bidder project as defined in § 2-1443 of the Atlanta City Code of Ordinances, and no proposal shall be accepted unless the proposal is submitted by an eligible bidder as approved by the Office of Contract Compliance.

Bids will be publicly opened and read at 2:00 p.m. on the respective due date in Suite 1900, 1st Floor, 55 Trinity Avenue, S.W., City Hall South, Atlanta, Georgia 30303.

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The bid document may be obtained from the Department of Procurement, Plan Room, City Hall South, Suite 1900, 55 Trinity Avenue, S.W., Atlanta, Georgia, 30303, at a cost of \$50.00 per package, beginning on Monday, October 26, 2009.

The City reserves the right to cancel any and all solicitations and to accept or reject, in whole or in part, any and all bids when it is for good cause and in its best interest.

Thank you for your interest in doing business with the City.

Sincerely,



Adam L. Smith